

CANON multifunctional devices

After logging in with your StudiCard / Seezeitcard / Canon-Copycard and the new employee ID card at the copier, you will see the main menu.
You will receive guest cards at the device at the Canon-Service-Center in room L 502 (exit to the bus stop) Tel: 88-3261



Secure Print - check your credit and start your print jobs

Copy - copy a page directly or many pages from the feeder

Scan and Send - send scanned documents to your own email address by pushing the "Scan2Mail" button.

Access Stored Files - print .pdf and .jpg files from an USB-stick.

Scan and Save - scan and save it on an USB-stick. The USB-port is on the right hand side of the device

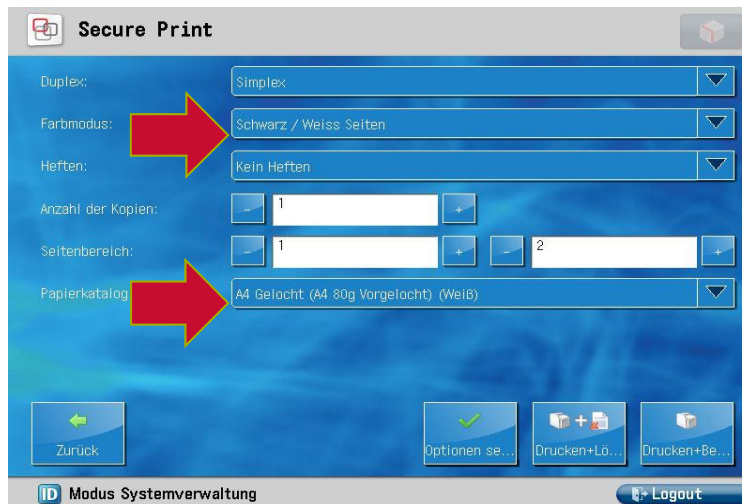
Nice to know...
Your print jobs are available for 72 hours.



Attention:

You can top up your credit in L502, BA 457a, J4, N6 and A5

All devices are able to print, copy and scan in colour.



Under "Optionen" the output can be adjusted to two-sided printing (duplex), black/white and for selected prints to pre-punched paper.

Prices (State)

DIN A4, b/w..... 4,7 cent (duplex 6,1 cent)
DIN A4, color.....6,4 cent (duplex 8,3 cent)
DIN A3, b/w 7,5 cent (duplex 15 cent)
DIN A3 color..... 10,3 cent (duplex 20,6 cent)
Scan..... free



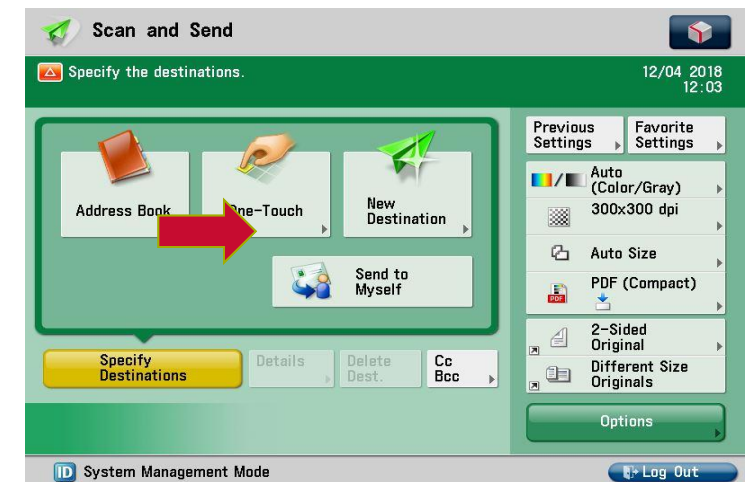
At copier 004 in copy room BA457a (information center of the library) you can send by fax.

More information and manuals at printservice.uni.kn

Print from personal PC/Mac:

Visit <https://printservice.uni-konstanz.de/> to download the latest drivers and send your print jobs comfortably from your own device.

(you have to be connected to eduroam)



Print by Mail (e.g. smartphones):

Send your A4 files as **attachment**:
Acceptor: mail2print@uni.kn Subject: your account name(firstname.surname) or the card number for project and guest cards. Now you can print your print job at any Canon printer in the public area of the university (**Secure-Print**-Button). Possible file formats: PDF, JPEG and Office files (Microsoft Office, Open Office, Libre Office). Only Din-A4 possible.

